DEPARTMENT OF THE ARMY
KIRK U.S. ARMY HEALTH CLINIC
2501 OAKINGTON STREET
ABERDEEN PROVING GROUND, MARYLAND 21005-5131

REPLY TO
ATTENTION OF

MCXR-APG-ZA

31 October 2008

POLICY MEMORANDUM NUMBER 19

SUBJECT: Children in Kirk U.S. Army Health Clinics

1. **PURPOSE**: To establish a policy that specifies when it is appropriate for children to be and not to be in patient areas in Kirk U.S. Army Health Clinic (KUSAHC).

2. **SCOPE**: Kirk U.S. Army Health Clinics.

3. **BACKGROUND:** There are inherent dangers in leaving children under eight years of age unsupervised in the waiting areas of KUSAHC, including the transmission of illness and injury to the child or other patients. Whenever possible, patients with children under eight years of age should be encouraged to schedule appointments at a time when they can arrange for child care or can bring a responsible person with them to watch the child. However, I realize this may not always be possible. I am especially sensitive to families of deployed service members, new arrivals to the Aberdeen Proving Ground community, and families with urgent needs.

4. **POLICY:**

a. While in KUSAHC, all children under the age of eight must have direct line of sight supervision of a parent or a reliable person at least 13 years of age at all times. Volunteers may serve as supervisors with parental approval.

b. Children will not routinely be allowed in examination rooms unless they are the patient.

c. Parents should arrange for child care in lieu of allowing children to accompany them during healthcare appointments. If care cannot be arranged, children may accompany their parent to his or her medical appointment. Care is available at the APG Child Development Center (CDC) at a reduced hourly care rate (voucher slips are located on the final page of this policy). The Aberdeen Area CDC is located in Building 2485, and the telephone number is (410) 278-5748. The Edgewood Area CDC is located in Building E-1901, and the telephone number is (410) 436-2692.

d. KUSAHC staff will not assume responsibility for supervision of children except in a medical emergency.

e. At the discretion of the health care provider, if an accompanying child becomes a distraction, the provider may have the appointment rescheduled.

5. The point of contact for this policy memorandum is the Deputy Commander for Administration.

Encl

JAMES M. NOLD
LTC, MC
Commanding

DISTRIBUTION A

KUSAHC APPOINTMENT VALIDATION VOUCHER

Name _____

Date _____

Time of arrival at KUSAHC _____ **Signed by** _____

Time of departure from KUSAHC _____ **Signed by** _____

This voucher is to be presented to a Child Development Center staff member in order to benefit from the reduced hourly child care rate of $2.50 per hour.
Any additional hours will be charged at the regular rate of $4.00 per hour.

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KUSAHC APPOINTMENT VALIDATION VOUCHER

Name _____

Date _____

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Time of departure from KUSAHC _____ **Signed by** _____

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KUSAHC APPOINTMENT VALIDATION VOUCHER

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Encl